



Summer 2020 Re-enrolment Form

Preferred Month:

- ☐ Months of June - July ☐ Month of August ☐ All Sessions

Preferred Session:

- ☐ Session 1*, Jun 29 – Jul 3 ☐ Session 2, Jul 6 – Jul 17 ☐ Session 3, Jul 20 – Jul 31
☐ Session 4*, Aug 3 – Aug 14 ☐ Session 5, Aug 17 – Aug 28

* July 1, Canada Day and August 3, Civic Holiday - Camp is closed.

Preferred Program:

- ☐ Play Camp (18 months to 36 months) ☐ Theme camp (30 months to 6 years old)
☐ 5 Full days ☐ 3 Full days (Mondays, Wednesdays and Fridays) ☐ 2 Full days (Tuesdays and Thursdays)
☐ Before School Required (7:00 – 8:00 am) ☐ After School Required (5:00 – 6:00 pm)

Office Use Only:

Deposit received: _____ Payment received: _____ Birth Certificate Received: _____ Immunization Record Copied: _____
Session Chosen: 1, 2, 3, 4, 5 Program chosen: ☐ Play ☐ Theme Supervisor Signature: _____ Date: _____

Terms of Payment:

1. Enrollment is for the summer session specified from June 29, 2020 to August 28, 2020, and does not continue throughout the academic year.
2. **A \$500.00 deposit is required upon registration.** The \$500.00, paid deposit, will be deducted from the fee of the last registered session.
3. The tuition must be paid promptly according to the fee schedule.
4. All amounts incurred by or on behalf of the students for field trips, extra curricular activities, resource and remedial tutoring, and the cost of any transportation provided by or through PLMS to the students to or from the school must be paid promptly.
5. Personal cheques are the only method of payment.
6. Non-payment of any amount owing to PLMS will be subject to the payment of interest at the rate of one and one-half percent (1.5%) per month (18% per annum).
7. **Cancellation and refund policy:** the deposit and any postdated cheques are refundable (less a service charge of \$200.00 per child), provided written notice received prior to April 30th, 2020. After April 30th, 2020 the deposit is non-refundable and non-transferable and postdated cheques will be returned back when a written notice of cancellation is provided not later than June 10, 2020. No other refunds are possible. This policy will be strictly adhered to.
8. **No credit is given for illness, vacation or non-attendance.**
9. Late pick-ups (after 6pm) will be charged \$1.00 per minute per child, payable upon pick up to the faculty member in charge.
10. Drop-offs before 8:00 am and Pick-ups after 5:00 p.m. when school is informed in advance are subject to extended care charges of \$15 per ½ hour or part. The amount is payable to Pine Lake Montessori School through a personal cheque. Any late pick up or early drop off without notification is subject to \$1.00/minute charge.
11. **Any NSF cheque will be subject to a \$75.00 service charge.** Should a cheque or a payment be returned for non-sufficient funds or any other titled charged back item, the replacement payment must be paid by a certified cheque, money order, or cash in the amount of the original payment plus a **\$75 service charge.** **Where the appropriate replacement cheque or cash are not provided,** Pine Lake Montessori Inc. reserves the right, which is not subject to challenge, in its sole and unfettered discretion, to request the immediate withdrawal of the child.
12. Official Tuition/Childcare tax receipts will be issued prior to February 28th of 2021.

Terms of Admission:

1. **Rules and Regulations:** Pine Lake Montessori School reserves the right to amend the rules and regulations in the operation of the summer camp, as it feels appropriate, and it is a condition of the attendance that these rules and regulations are adhered to.
2. The welfare and safety of your child is the utmost importance and while he/she is in the care of the PLMS summer camp all-foreseeable precautions will be taken. However, PLMS cannot assume responsibility for your child beyond that which would be expected of a reasonable parent.
3. **Children applying to PLMS Theme camp (30 months to 6 years) must be toilet trained.** This means that your child is capable of recognizing when he/she must use the toilet and understand how to independently clean himself/herself. It is not a requirement for Toddler students to be toilet trained upon starting at PLMS.
4. We are not able to accommodate request for half sessions.
5. We are not able to accommodate any request for change in chosen program once Summer Camp starts.
6. Hot lunch, morning snack and afternoon snack are included.
7. **Photo/Video:** I give permission to Pine Lake Montessori School Inc. or those acting on its consented behalf to take pictures/video for school purposes, including but not limited to advertising in digital/print or newspaper articles/other social media, which may include my child. **In the event that I no longer wish to provide this permission, I will advise the school in writing.** PLMS has the option of using pictures/video throughout while operating as a school.
8. **Emergency Authority, release and Indemnification:** I, the under signed, agree that in the event I cannot be reached at the time of illness or accident, or if the emergency is such that the time does not permit such contact, Pine Lake Montessori School is authorized to secure proper treatment, order injections, or provide any treatment, prescribed by the physician caring for my child, as well as arrange transportation to the emergency department of the nearest hospital with no liability on the part of the driver or of Pine Lake Montessori School and its agent and employees. I hold Pine Lake Montessori School, its agents and employees harmless from any and all claims, damages, liabilities or injuries to my child that are not the result of negligence of the school, its agents or employees, or are entirely beyond the control of this school, its agents or employees.
9. **Required Documents:** I understand that the Enrolment Form, a copy of the child's most recent immunization record, child's birth certificate, Deposit Fee (\$500.00), Postdated Cheques must be submitted upon registration to guarantee the spot at PLMS summer camp. If any item/information is missing, the application form will be placed on "hold" until received.
10. **The enrollment policy is as follows:** Current students returning for Summer 2020 program have priority over new applicants until February 17, 2020. After this date summer program enrolment is open to public on first come first serve basis. Once our capacity is full, we can't accept any more enrolments.

The signing of the Re-enrolment form is an acknowledgment of acceptance of the terms and conditions set here and on the Terms of Admission, Terms of Payment, and the fee schedule.

I/WE, PARENT OF _____, HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THE TERMS AND PROVISIONS OF THE ENROLMENT/RE-ENROLMENT INFORMATION, SCHEDULE OF FEES, EMERGENCY AUTHORITY AND THE RELEASE OF /INDEMNITY AGREEMENT:

THE UNDERSIGNED PARENTS OR GUARDIANS have executed this Parental/Guardian Agreement, this _____ day of _____, 202____ at Toronto, Ontario.

Mother's Signature: _____

Date: _____

Father's Signature: _____

Date: _____