



Pine Lake Montessori School
Pre-Authorized Payment Form 2021-2022

Important:

- 1. Review the Terms and conditions of the Pine Lake Montessori School Pre-Authorized Payment Plan.
2. Complete second page of the form for bank info and sign the authorization form below.
3. Attach blank cheque marked "Void" for the bank account for electronic transfer.
4. Please return the completed and signed Pine Lake Montessori School Pre-Authorized Payment Form, Enrolment/Re-enrolment form, Registration fee, Deposit Payment (one month's fee) and "Void" cheque to our main office.

Student Name: _____

Parent Name(s): _____

Address: _____

Phone: _____ E-mail: _____

Monthly Payment Plan: (Please select [X] the applicable Grade and care requested)

- Toddlers: [] \$1620.00 for 5 Full Days (8:00 a.m. to 5:00 P.m.)
Children's House: [] \$1490.00 for 5 Full Days (8:00 a.m. to 5:00 P.m.)

Please note children who are 30 months old by September 1, 2021 must enroll in Children's House class.

- Elementary: [] \$1060.00 for 5 Full Days (8:00 a.m. to 5:00 P.m.)

Please add extended hour fee if applicable.

- Extended Care: [] \$80.00 for 7:00 a.m. to 8:00 a.m.
[] \$80.00 for 5:00 p.m. to 6:00 p.m.

Deposit Payment: A payment is due upon registration equal to one month's payment (Please see the terms of payment for details). Please include the extended care fee to the deposit payment if applicable.

Please note Monthly Payments + Deposit Payment = Total Tuition Fee for Academic Year 2021-2022

I/We _____ Parent/Guardian of _____ acknowledge that I/We have received, read and accept the provisions contained in the Terms and Condition of the Pre-Authorized payment Plan Authorization printed on the second page of this form. I/We acknowledge that my current monthly premium is \$_____ and I/We authorize Pine Lake Montessori School to process electronic withdrawal on first day of each month or the next business day from my Bank Account stated on the second page of this form from _____ to _____ unless otherwise there is a written request of a change or cancellation of the service.

Signature _____ Date _____

Name (Please Print): _____

Please attach the Void Cheque and the Re-enrolment/Enrolment Payment (Last Month Fee)

- [] Void Cheque Attached [] Please Use the Previous Void Cheque (current Students) [] Deposit Payment Has Been Submitted

PRE-AUTHORIZED PAYMENT AUTHORIZATION

TERMS AND CONDITIONS

I/We acknowledge that this authorization is provided for the benefit of the payee and (Processing Institution) and is provided in consideration of (Processing Institution) agreeing to process debits against my account in accordance with the rule of Canadian Payment Association.

I/We warrant and guarantee that all the persons whose signatures are required to sign on this account have signed this agreement below.

I/We hereby authorize, for the purpose of Tuition Fees, **Pine Lake Montessori School** to draw on:

Name of Payer: _____ Payers Bank: _____

Bank (3 Digits) _____ Branch (5 Digits) _____ Account # (Minimum 7 Digits) _____

This authorization may be cancelled at any time upon notice by the Payer. I/We acknowledge that, in order to revoke this authorization, I must provide notice of revocation to Pine Lake Montessori School.

I/We acknowledge that provision and delivery of this authorization to Pine Lake Montessori School constitutes delivery by the Payer to the Processing Institution. Any delivery of this authorization to you constitutes delivery by the Payor.

The Payor and the Payee agree to waive the pre-authorization requirement set out in section 11 of Appendix II of rule H1 of the Canadian Payments Association.

I/We undertake to inform Pine Lake Montessori School, in writing, of any change in the account information provided in this authorization prior to the next due date of the PAD.

The account the Pine Lake Montessori School is authorized to draw upon is indicated in the accompanying authorization. A specimen Cheque for this account has been marked "VOID" and attached hereto.

I/We acknowledge that the processing Institution is not required to verify that a PAD has been issued in accordance with the particulars of the Payor's Authorization including, but not limited to, the amount.

I/We acknowledge that the Processing Institution is not required any purpose of payment for which the PAD was issued has been fulfilled by Pine Lake Montessori School as a condition to honouring a PAD issued or caused to be issued by TMS school on the Payor's account.

Revocation of this authorization does not terminate any contract for goods or services that exists between the Payor and Pine Lake Montessori School. The Payor's Authorization applies only to the method of payment and does not otherwise have any bearing on the contract for goods and services exchanged.

A PAD may be disputed by a Payor under the following conditions:

- The PAD was not drawn in accordance with the payors Authorization; or
- The authorization was revoked; or
- Pre-notification was not received.

The Payor, in order to be reimbursed, acknowledges that a declaration to the effect that either (1), (2) or (3) took place, must be completed and presented to the branch of the Processing Institution holding the Payor's account up to and including 90 calendar days in the case of a personal/household PAD (or up to and including 10 business days in the case of a business PAD), after the date on which the PAD in dispute was posted to the Payor's account.

The Payor acknowledges that a claim on the basis that the Payor's Authorization was revoked, or any other reason, is a matter to be resolved solely between the Payee and the Payor when disputing any PAD after (90 Calendar days in the case of a personal/household PAD or 10 business days in the case of a business PAD).

DEFINITIONS

BUSINESS PAD: Means a PAD (Pre-Authorized debit in paper, electronic or other form) drawn on the account of a Payor such as, but not limited to, a corporation, an organization, a trade, an association, a government entity, a profession, a venture or an enterprise, for the payment of goods and services related to commercial activities of the Payor.

PERSONAL/HOUSHOLD PAD: Means a PAD drawn on the account of a Payor for payment such as, but not limited to, charitable donations, RESP and Spousal RESP contributions, mortgage installments, utility bills, insurance premiums, membership fees, property taxes, credit card billings and payment for other consumer goods and services.